

# Minutes of Kanata Beaverbrook Community Association (KBCA) Annual General Meeting

23 April 2024

The Annual General Meeting of the KBCA was conducted online beginning at 7pm using Zoom. Extensive advertising for the meeting was conducted using our newsletter to those on its mailing list, mention in Cathy Curry's (Ward 4 City Counselor) weekly update and outdoor signs posted at prominent intersections in the community.

## Present:

President: Neil Thomson,

Directors: Rob McAulay, Tom Lawson, Kevin McCarthy

Members: Over the course of the meeting there was an average of twenty KBCA members (Beaverbrook residents) in attendance as reported by the Zoom program. Given that the number of community members exceeded the number of Directors at the meeting a quorum for approving motions was established.

Others: Ward 4 Kanata North City Councillor Cathy Curry, Ottawa Public Library (Community Outreach Beaverbrook branch) Abbey Clark, Barbara Ramsay (Chair Kanata Greenspace Protection Coalition) and 1st Kanata Scouts Melanie Gladwin.

This meeting was called and chaired by KBCA President as the Annual General Meeting as per the requirement of the By-Laws. A recording of the AGM, plus all KBCA materials and reports presented at the meeting, including the slides, are available on the KBCA website here: [Link to AGM 2024 web page](#)

## Supporting Documents

- [AGM - \[Slide\] Presentation](#)
- [Presidents Report](#)
- [Treasurers Report](#)
- [KBCA 2024 AGM Recording](#) on YouTube



- **Community Updates**
  - Ottawa Public Library
  - Kanata North Councillor
  - ClubLink/KGPC update
  - WOCRC
  - 1<sup>st</sup> Kanata Scouts
- **Tree Inventory, Sustainability**
- **President's Report**
- **Treasurer's report**
- **Community Centre Renovation**
- **Proposed Slate/Election – KBCA Board, Officers (& open positions)**
- **Adjournment**

## Partner Presentations:

### Ottawa Public Library:

**Abbey Clark** (Community Outreach Coordinator, Beaverbrook Branch) presented this report.



### City Councillor:

Councillor **Cathy Curry** (Ward 4, Kanata North) addressed the meeting. Topics included:

- Progress of Heritage Designation for Beaverbrook and how it will match up with the new City Zoning By-Law
- An update on the 100 Weeping Willow Road development
- The re-establishment of the Sandwell Green Fitness park
- Upgrading of the play structure at Weslock Park
- Designation of money in the City Budget for 2024 towards community events

### Kanata Golf Course Redevelopment Update:

**Barbara Ramsay** (Chair of the Kanata Greenspace Protection Coalition) gave an update on the issues that are of concern at the moment, specifically:

- Status of legal appeal process – round 2
- Appreciation of the community financial support, which has ensured we have the funds to continue the effort
- Status of MPP Karen McCrimmon’s private member bill regarding the importance of stormwater management

### Western Ottawa Community Resource Centre:

**Angela Lorusso** (Capacity Developer WOCRC) recorded a presentation highlighting what is available from that centre. To see the prerecorded message that was presented, access the recording of the AGM that is linked above (beginning at 34:30 of the recording).


## 1<sup>st</sup> Kanata Scouts:

**Melany Gladwin** summarized this group's activities, emphasizing that they are responsible for maintaining the skating rink at Leacock School, refinishing the Beaverbrook entrance signs, and running the annual spring bike exchange that will take place shortly. Their numbers are recovering from COVID shutdowns, and as always, they need more volunteers to act as leaders.

## Green Beaverbrook:


**Rob McAulay** summarized the work his group has been doing to preserve the concept of our garden community including:

- NeighbourWoods tree inventory program
- Climate Resiliency
- Partnership with environmental groups and City on green initiatives



## 2023 Season Activities

- Completed door-to-door tree inventory of Lismer cluster
- Educated residents on tree health and plantable spots
- Delivered training course June 3-4 weekend
- Partnered with Carleton University Environmental Science faculty - soil sealing and rain project
- Removed Dog Strangling Vine from Beaverbrook parks
- Published Tree Inventory Report with emphasis on the Eco-services of trees



## 2024 Season Plan

- Tree inventory training course - May, followed by door-to-door data collection
- CAFES Workshops: Trees and Greenspace Caucus; Homes and Energy; Water and Gardens
- Provide input to City Forestry's Varley Park tree planting
- Continue removal of targeted invasive plants in Beaverbrook parks
- Host a green lecture e.g. biodiversity
- Partner with Carleton University Env. Sci. students - fall semester
- Re-survey a previously inventoried street

## **President's Report:**

**Neil Thomson**, President KBCA presented this report.

Use the Supporting Document links above to see the full Presidents Report PDF for more details.



## **Presidents Report –2023**

### **Key Activities:**

- Community Centre
  - Continued +ve trend
  - Summer tenants
  - Renovations
  - Fire Safety Plans - resolved
- In-Community, in-person Projects
  - Cleanup
  - ??? – need ideas, volunteers
- Eco/Sustainability (covered)
- Clublink/Golf Course
- Planning: 1131/1151 Teron, 100 Steacie, 100 Weeping Willow, Nokia, Main&Main
- FCA – New Official Plan, Transportation Master Plan
- Storm Water Management
- Heritage Lighting, Study
- Cross Comm Assoc links



## **Presidents Report – 2024++**

### **Volunteers and Community Involvement**

- Meet your Neighbour
  - Street Party – part 2 – increase event budget to \$250
- Community Projects – Sustain Beaverbrook/Kanata North
- Main & Volunteer – newsletter

### **Organization**

- Recruit KBCA Treasurer, Secretary, Communications Director, Directors “at-large”
- Set up the Director and Volunteer Mentor program
- Replace Neil Thomson as President

**Motion to accept – Rob McAulay, Seconded by Tom Lawson. The motion was approved by all present.**

**Treasurer’s Report:**

Neil Thomson, President KBCA presented the Treasurer’s Report.

Use the Supporting Document links above to see the full Treasurer’s Report PDF for more details.

**Treasurers Report – Cash on hand**

Scotiabank Account	Balance	Comments
General/Membership Account (130-13)	\$ 9,117	
Building Account (008-17)	\$ 52,542	
Business Savings Account (738-19)	\$ 40	investment
Other (project) (618 10)	\$ 2,609	
<b>GIC</b>	<b>\$5,614</b>	<b>Investment</b>
<b>Total (Cash on Hand)</b>	<b>\$ 69,922</b>	

- The KBCA net income is dropping (cost driven)
- Renovations from cash reserves (above) + City of Ottawa Major Capital Grants (50% renovation funding)

**Treasurers Report – Actuals, Budget**

In KBCA P&L Format	2023 Actual	2024 Budget
<b>Revenues:</b>		
Community Funding	\$ 30,029	\$ 46,730
Recreation Grant	\$ 27,083	\$ 27,625
Major Capital Grant	\$ -	\$ 16,100
Rink Maintenance	\$ 2,946	\$ 3,005
Facility Rental	\$ 31,399	\$ 35,000
Donations (Special projects)	\$ 3,390	\$ 1,600
Memberships	\$ 320	\$ 200
Discounts	-\$ 9	
Security Deposit	\$ 250	
<b>Total Revenue</b>	<b>\$65,379</b>	<b>\$83,530</b>
<b>Expenses:</b>		
Community Centre Maintenance (not cleaning labor)	\$ 2,573	\$ 2,395
Building Leasehold Improvements (Fit Up)	\$ 32,180	\$ 30,000
Staffing	\$ 40,601	\$ 57,196
Maintenance Services (Contract)	\$ 16,967	\$ 32,883
Community Centre Management	\$ 23,634	\$ 24,313
Construction Relocation Expense	\$ -	
Convention or Meeting Expense		
Equipment (purchase, rental, repair)	\$ 2,271	\$ 1,000
Insurance	\$ 1,273	\$ 1,355
Internet	\$ 1,185	\$ 1,221
Legal Fees	\$ -	
Donations (Subsidies for Scouts/Guides)	\$ -	\$ 640
Other Misc Expenses	\$ 79	\$ 100
Telephone	\$ 87	\$ 25
Software Expenses	\$ 181	\$ 186
Utilities	\$ 3,131	\$ 3,225
Outdoor Rink Maintenance	\$ 2,946	\$ 3,005
Board Expenditures (Membership Fee Expenses)	\$ 405	\$ 300
Community Events (Seasonal/Other)	\$ 270	\$ 500
Community Projects	\$ -	\$ 3,000
Bank Expenses	\$ 8	\$ 100
Postage & Delivery	\$ 88	\$ 91
Printing	\$ 285	\$ 294
<b>Total Expenses</b>	<b>\$ 87,562</b>	<b>\$ 104,631</b>
<b>Profit (Loss)</b>	<b>(\$22,183)</b>	<b>(\$21,102)</b>

**Motion to accept – Kevin McCarthy, Seconded by Rob McAulay. The motion was approved by all present.**

Proposed Slate – KBCA Board & Officers:



**Nominations for KBCA Board of directors**

- **President:** Neil Thomson
- **1st Vice-President:** Rob McAulay
- **2nd Vice-President:** David Brown
- **3rd Vice-President:** <Vacant>
- **Secretary:** <Vacant>
- **Treasurer:** <Vacant>
- **Communications Director:** <Vacant>
- **Director, Cluster 1:** Tom Lawson
- **Director, Cluster 2:** <Vacant>
- **Director, Cluster 3:** Kevin McCarthy
- **Technical Director – web, voip, facebook** <Vacant>

**Motion to approve the appointment of Directors moved by Peter Chapman, seconded by Rob McAulay. Approved by all present.**

**Adjournment:**

**The meeting was adjourned at 8:18 pm.**

**1st Signature:**



**Name of Signatory (please print)** Neil Thomson

**Title of Signatory** President

**Name of Organization** Kanata Beaverbrook Community Association

**2<sup>nd</sup> Signature:**



**Name of Signatory (please print)** Rob McAulay

**Title of Signatory** 2<sup>nd</sup> Vice President

**Name of Organization** Kanata Beaverbrook Community Association