

**Kanata Beaverbrook Community
Association**
2021 AGM (online)
May 27, 2021

KBCA Directors

Agenda

- President's report
- Treasurer's report
- Community Center Report
- **Green Beaverbrook & Neighbourhoods**
- Clublink/KGPC update
- Proposed Slate/Election – KBCA Board, Officers (& open positions)
- Adjournment





Presidents Report – 2020

Key Activities:

- COVID-19 impact
 - Community Centre (open/close; repeat)
 - Financials
- Renovation
 - Complete Planning
 - Phase 1 - approved and in progress
 - Phase 2 – apply for City of Ottawa Grant for 50/50 cost sharing

Other activities:

- KGPC – Golf Course
- Hydro One
- Planning: 1131/1151 Teron, 100 Steacie
- FCA – New Official Plan, Transportation Master Plan



Presidents Report – 2021++

- Community re-engagement
 - Incubate ideas and identify volunteers, leaders
 - Communication, in-person and online surveys, project updates
 - Recruit KBCA Treasurer, Secretary, Communications Director, Directors “at-large”
- COVID19 KBCA/Ctr Impact
 - Planning for re-opening Community Centre


See the full Presidents Report PDF for more details: [KBCA web site](#)



Presidents Report – Volunteers!

“Volunteers make the community go ‘round”

- Communication – resident surveys, welcome brochure, Facebook
- KBCA representatives to other organizations
 - Schools
 - Houses of Worship
 - Local organizations
 - Other Community Associations
- Technology – web site renewal, database
- Tree inventory – join small teams, street-by-street
- Events – Cleanup day, Mayfair, Community garage sale, social (street parties, ...)
- Advocacy – Development/Planning, Transportation



Motion – Req'd

- **Accept President's report**

Treasurers Report – Cash on Hand

CASH ON HAND		
As at Dec 31, 2020		
Bank:		
General/Membership Account (130-13)	\$ 8,777	
Building Account (008-17)	\$ 49,959	
Business Savings Account	\$ 2,619	
		61,354
Investments:		
GIC - #15P4J5	\$5,450	
		5,450
TOTAL		66,805

Treasurers Report – 2019 Actuals, 2020 Budget

Notes:

- Budget will be reviewed Sep 2021
- Reviewed by former KBCA Treasurer

Line Item	2020 Budget	2020 Actual	2021 Budget
18.a rink grant	\$ 2,946	2946	3004.92
18.a renewable recreation funding	\$ 25,521	25521	26031.42
18.a Subtotal	\$ 28,467	28467	29036.34
18 Gov Total	\$ 28,467	28467	29036.34
21.c Facility income	\$ 28,574	16010	6000
21.e membership fees	\$ 200	76	200
21.a Donations	\$ -	0	0
21 Subtotal	\$ 28,774	16086	6200
Total Revenue	\$ 57,241	44553	35236.34
24.a Other Staffing	\$ 21,684	20045	15430
25.b Audit/Legal Fees	\$ -	0	0
25.c Board Expenditures	\$ 300	340	300
25.d Equipment Repairs/Purchases	\$ 463	2930.2	1000
25.e IT Costs	\$ 1,866	2557	1882.08
25.a Office/Admin Expenses	\$ 459	1132	308.24
25 Subtotal	\$ 3,088	6959.2	3490.32
27 Occupancy			
27.a Building repair	\$ 600	940.61	600
27.e Water (Heater)	\$ 250	155.31	159.9693
27.c Hydro	\$ 3,200	3068.9	3200
27 Subtotal	\$ 4,050	4164.82	3959.9693
28 Occupancy, Other - outsourced cleaning, supplies & materials, renovations	\$ 27,839	15111.61	30002.0554
28 Occupancy Subtotal		19276.43	33962.0247
29.a Board of Directors Insurance	\$ 674	829	853.87
29.c Property Insurance	\$ 195	108	111.24
29 Total Insurance	\$ 869	937	965.11
32.b Professional Fees	\$ -	0	0
33 Other (expenses) - Donations (to scouts, guides), Community projects, Community Events	\$ 10,640	52	640
34.d Outdoor Rink Maintenance	\$ 2,946	2946	3004.92
34 Operations Subtotal		2946	3004.92
Total Expenses	\$ 71,115.73	\$ 50,215.63	\$ 57,492.37
Total Revenues	\$ 57,240.65	\$ 44,553.00	\$ 35,236.34
Surplus/Deficit	-\$ 13,875.08	-\$ 5,662.63	-\$ 22,256.03

Treasurers Report – COVID-19 Impact (Jun 2020)

Current understanding (moving target): impact of re-opening the Community Centre:

- 200% or 300% of current cleaning costs
- 50% of rental revenue

Impact of operating expenses under COVID-19 rules			
Cleaning & Revenue on an Annual basis			
Item	Pre-COVID	COVID Rules	
	Current	2 times	3 times
Expenses (cleaning)			
Materials	\$ 3,439	\$ 6,878	\$ 10,317
Contract	\$ 13,000	\$ 26,000	\$ 39,000
Total	\$ 16,439	\$ 32,878	\$ 49,317
Income			
Net Income (1)	\$ 18,000	\$ 1,561	-\$ 14,878
Net Income (2)	\$ 18,000	-\$ 12,439	-\$ 28,878

Treasurers Report – COVID-19 Impact (Jun 2020)

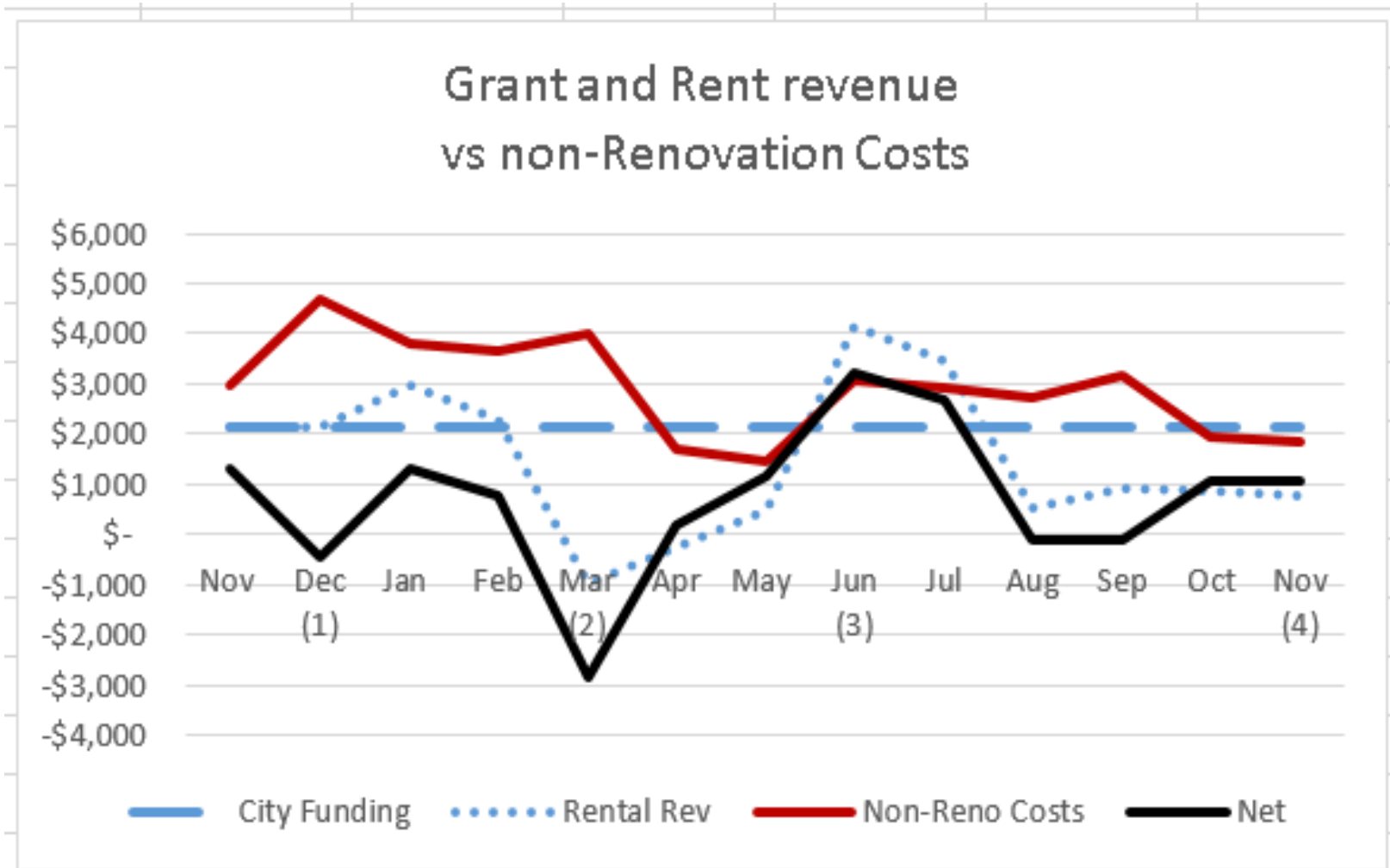
Current projection (moving target) for 2020, 2021: re-opening the Community Centre Sept 1:

- 200% or 300% of current cleaning costs
- 50% of rental revenue
- City continues to pay the (Comm. Ctr.) Lease and provide annual Recreation (operating) grant

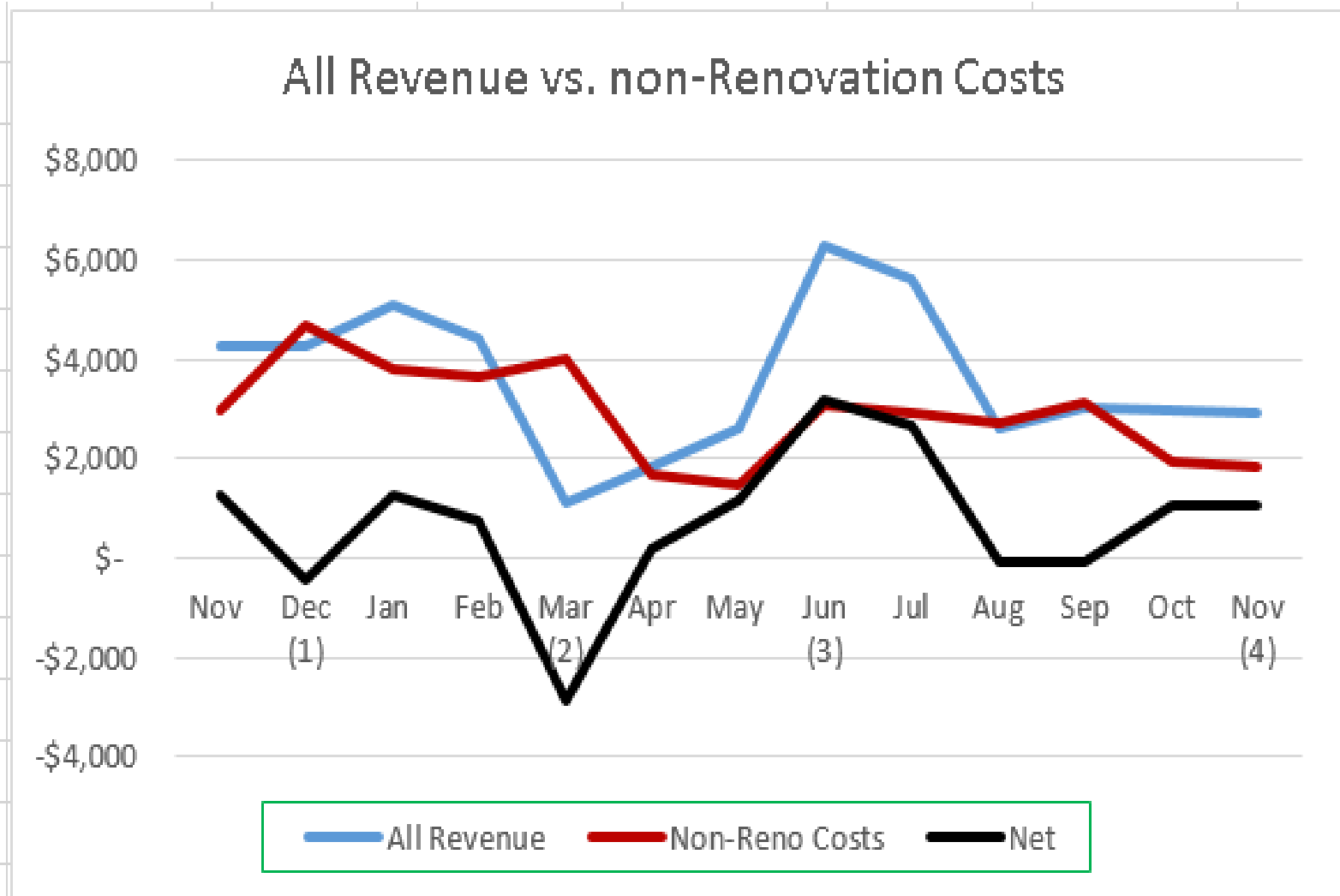
COVID-19 Rules (cleaning, etc.) impact analysis	2020 (1)	2020 (2)		2021(3)	
		2X	3X	2X	3X
<Cleaning Assumption>					
Starting Cash Position (4)	\$ 70,336	\$ 65,336	\$ 65,336	\$ 69,369	\$ 65,259
Income					
Recreation Grant		\$ 12,510	\$ 12,510	\$ 25,400	\$ 25,400
Rental income	\$ -	\$ 4,667	\$ 4,667	\$ 14,000	\$ 14,000
Total		\$ 17,177	\$ 17,177	\$ 39,400	\$ 39,400
Expenses					
Shutdown Operating Costs	\$ 5,000				
COVID Operating Costs					
2 X Cleaning		\$ 8,220		\$ 32,878	
3 X Cleaning			\$ 12,329		\$ 49,317
Other		\$ 4,924	\$ 4,924	\$ 19,696	\$ 19,696
Total	\$ 5,000	\$ 13,144	\$ 17,253	\$ 52,574	\$ 69,013
Net Income	-\$ 5,000	\$ 4,033	-\$ 77	-\$ 13,174	-\$ 29,613
Ending Cash Position	\$ 65,336	\$ 69,369	\$ 65,259	\$ 56,195	\$ 35,646


Treasurers Report – COVID-19 Impact (Dec 2020)

We realized a slightly positive balance \$8,156s in 2020 – largely through, unexpected revenue, minimizing expenses - including cancelling all in-person community events and projects, plus minimizing use of our Community Coordinator and Cleaning contractors during complete shutdown.



Treasurers Report – COVID-19 Impact (Dec 2020)





Motion – Req'd

- **Accept Treasurer's report**



Community Center Report

- **Laura Hogg**
 - **Community Centre COVID-19 management**
 - **Renovations**



KBCC Renovation Plans (Laura Hogg)

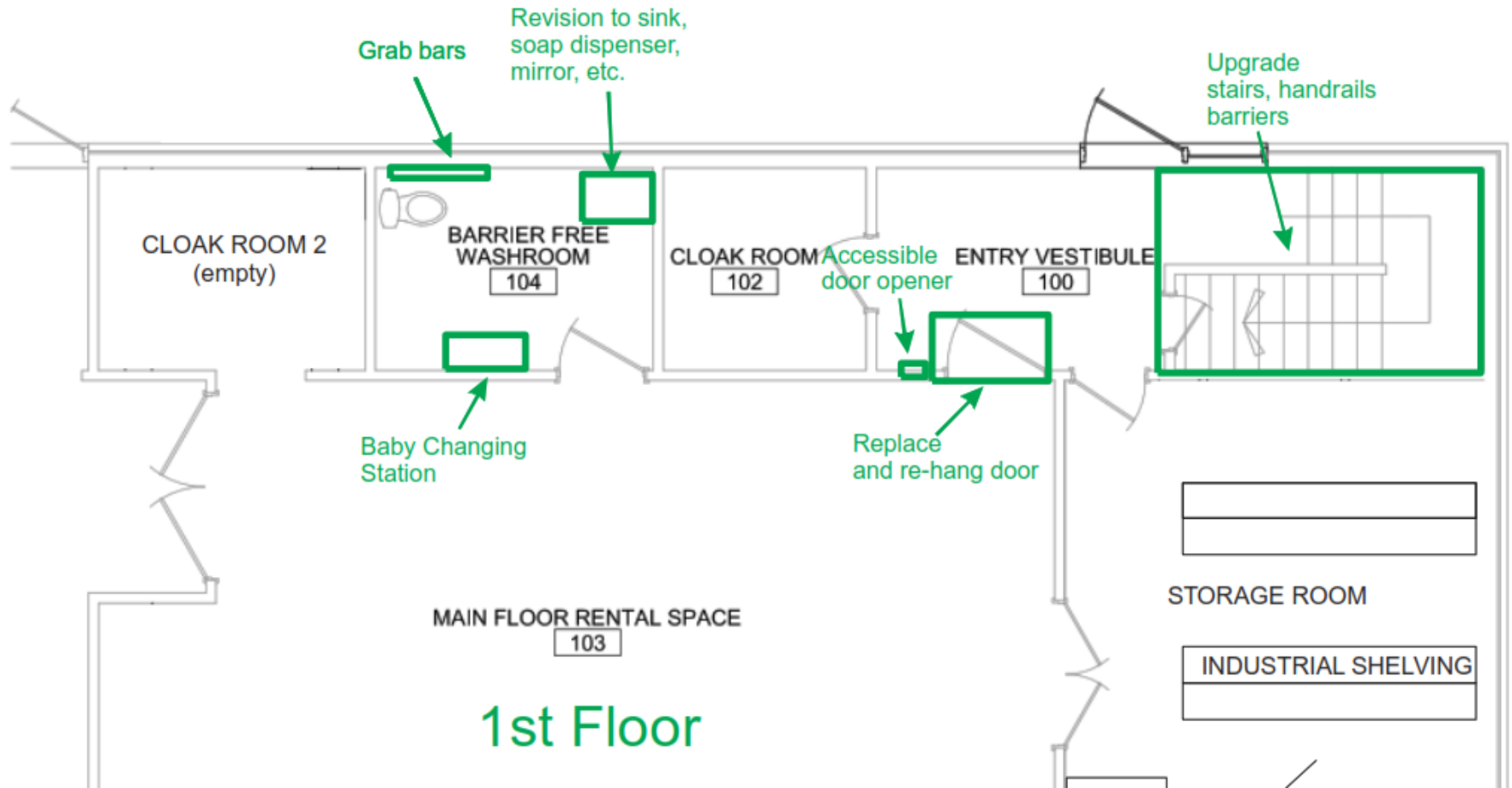
- Completion of (long term) Interior Design Plan
- Approvals
 - Overall (long term) Renovation Plan
 - Phase 1 detailed plan and expenditures (quotes)
- Phase 1 renovation – in progress
 - Base electrical work complete
 - Accessible door opener installed (and electrical) for door from 2nd floor main room to elevator
 - Waiting for quotes and availability on replacement door, etc. for 1st floor main entrance (side door)
 - 50% of the new chairs + chair “cart” have been delivered



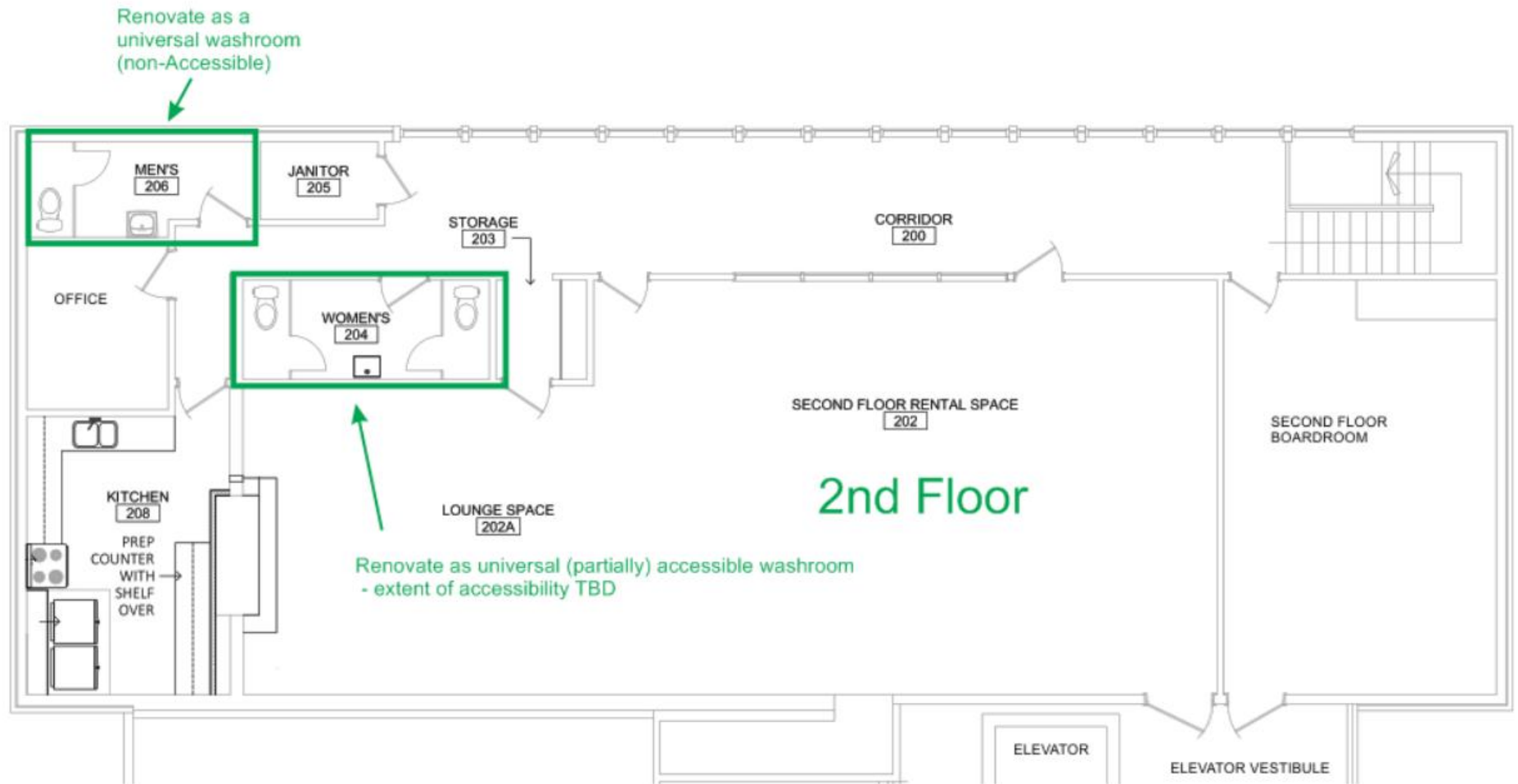
Phase 2 – Accessibility upgrades

- Phase 2 – applied for City Recreation Major Capital Grant
 - Submitted 1 Mar 2021 for \$21,450 (50% KBCA/50% City)
- Focus on Accessibility
 - Upgrade accessibility for 1st floor partially Accessible washroom
 - Upgrade Women’s washroom on 2nd floor as “universal washroom” with initial Accessibility (door operator Phase 3)
 - Upgrade Men’s washroom on 2nd floor as non-Accessible “universal washroom”
 - Upgrade staircase for Accessibility (within building constraints)
 - Replace 1st floor (vestibule to 1st floor main room), including accessibility (door operator/opener)

Phase 2 – Accessibility upgrades



Phase 2 – Accessibility upgrades



Phase 2 - Renovation Budget

Washrooms	Main Floor	address deficiencies	\$250.00
	2 nd Floor A (former Men's)	partial refit	\$3,000.00
	2 nd Floor B (former Women's)	Partial refit and make accessible if possible, and as space allows (see "Major Construction" below)	\$5,000.00
		Subtotal – Washrooms	\$8,250.00
Staircase	<i>Instal new continuous handrail on both sides, w handrail extensions top and bottom</i>		
	<i>Replace treads</i>		
	<i>Install new guardrail at top of stairwell</i>		
	<i>Install tactile walking surface indicators at top and bottom</i>		
		Subtotal – Staircase	\$5,000.00
Main Room / Vestibule		Replace and rehang door	\$4,000.00
		Install accessible operator on main room door	\$4,200.00
		Subtotal – Vestibule	\$8,200.00
Total			\$21,450.00



Green Beaverbrook

- **Applied for Canada Health Communities Grant to expand on the Neighbourwoods project using ArcGIS for more extensive tree surveys and assist other communities**
- **Partnered on grant application with CAFES on “Creating 15-Minute Neighborhoods”. We will participate with as an “observer**
- **Post COVID-19 – set up a Beaverbrook Environment & Sustainability Committee – expanding on similar past projects**



NeighbourWoods
IN BEAVERBROOK



Neighbourhoods - 2021 Activities

- **Covid-19 restrictions caused the cancellation of the annual training course and house-to-house tree inventory**
- **If restrictions are lifted, tree assessment will be done in Beaverbrook parks**
- **Using the Beaverbrook tree inventory experience, we are helping other Community Associations prepare to launch their own programs**
- **We started working with ArcGIS software to go paperless and expand mapping and data analysis capability (photo library, surveys, dashboard)**
- **Interpretive Walking Tours of parks using Story Maps**



New Community Projects 2021+

COVID-19 has derailed **Sustainability, Environment** and other community projects and events in 2020 and 2021 and are unlikely to resume until spring 2022

- Replan – invite community to volunteer community projects
- Publish new and existing projects back to the community
- Plan in-person workshops to select projects and recruit volunteers Oct/Nov 2021
- Kick off of selected and “staffed” Projects – Spring 2022



Kanata Golf Course Update

- The 40% Court Case was held in July 2020.
 - The Judges Decision was handed down Feb 2021 in favour of the City (and Community)
 - Clublink has appealed, hearing (planned) 17 June 2021
- Clublink also appealed the City's rejection of their development application, for which an LPAT hearing is scheduled for 17 Jan 2022 (6 weeks scheduled)
 - Whether LPAT proceeds is (somewhat) dependent on outcome of 40% Appeal hearing



Kanata Greenspace Protection Coalition

A Not-for-Profit Corporation established in 2019

Kanata Golf Course Update

Donate:

- Cheque, Square, GoFundMe

<https://ourkanatagreenspace.ca/donate-now/>



<https://ourkanatagreenspace.ca>



<https://shop.ourkanatagreenspace.ca/>



Kanata Greenspace Protection Coalition

A Not-for-Profit Corporation established in 2019



Proposed Slate – KBCA Board & Officers

Nominations for KBCA Board of directors

- **President: Neil Thomson**
- **1st Vice-President: Rob McAulay**
- **2nd Vice-President: David Brown**
- **3rd Vice-President: <Vacant>**
- **Secretary: <Vacant>**
- **Treasurer: <Vacant>**
- **Communications Director: <Vacant>**
- **Director, Cluster 1: Tom Lawson**
- **Director, Cluster 2 Noel McGinnity**
- **Director, Cluster 3: Kevin McCarthy**
- **Technical Director – web, voip, facebook <Vacant>**



Election of Board and Officers

Open Positions

- **Treasurer (Director)**
- **Technical Director**
- **Secretary (Director)**
- **Communications – volunteer/Director**
- **Cluster/”at large” Directors**

Additional Nominations or Volunteers?



Adjourned