

Community Catalyzer, Community Sustainability Programs

Duration: 1 Year, Part Time (2 to 4 hours per week)

Honorarium Provided

Reports to: Manager, Community Sustainability Programs

Summary:

EnviroCentre requires one Community Catalyzer in each of the following communities: Lowertown, Beaverbrook and Constance Bay, to support EnviroCentre's *Sustain Your Community* project. This project, funded by the Ontario Trillium Foundation, an agency of the Government of Ontario, aims to reduce greenhouse gas emissions, provide cost-savings for residents, and support community engagement. Over 3 years (2014-2017), *Sustain Your Community* will engage 6 Ottawa communities in the following areas: energy and water conservation, sustainable transportation and local food.

The position requires enthusiastic, well-connected individuals who are passionate about sustainability issues and community building. The catalyzers will need to access email, phone and be able to develop and review documents, from their own home or external working space. Training will be provided.

Each Community Catalyzer will:

- Assist with the development of community sustainability initiatives, in collaboration with resident working group(s) and EnviroCentre staff
- Attend meetings (including evening and weekend meetings) with residents and liaise with local community organizations and service providers
- Assist with promotion and outreach to community members regarding local *Sustain* project initiatives and workshops
- Assist with volunteer recruitment and coordination
- Assist with reporting on project deliverables

Requirements:

- Be a resident of Lowertown, Beaverbrook or Constance Bay
- Be available for 2-4 hours per week, for one year
- Be legally entitled to work in Canada in accordance with relevant provincial/territorial legislation and regulations

Assets:

- Knowledge of energy and water conservation, sustainable transportation and/or local food issues, specific to the local community
- Excellent interpersonal and communication skills, both verbal and written
- Ability to work independently and as part of a team
- Knowledge of French or other languages spoken in the community

To apply: Submit a brief statement of interest (less than 1 page) and CV to elyse.mccann@envirocentre.ca

Closing date: November 9, 2014

Anticipated start date: Immediately