

KBCA 2017 AGM

KBCA

Neil Thomson



Agenda

- President's report
- Treasurer's report
- Vision and Mission Report
- Community Member & Awareness
- By-Laws
- Street Signs & Lights
- Community Demographics
- Tree Inventory Project
 - Forestry
 - Ottawa Park Summit
- Planning for 2017+
- Proposed Slate – KBCA Board and Officers
- Adjournment



Presidents Report

- **What was new in 2016**
 - **Renewing KBCA Vision, Mission & Strategy**
 - Update bylaws
 - Upgrade Financials
 - Projects driven by new vision
 - Street lights
 - Tree Inventory
 - Refurbished Street Signs
 - **New Treasurer**
 - **Renovations – floor replacement**



Events

- **Clean-up Day (May 2016)**
- **Pedal Play (Oct 2016, June 4, 2017)**



Planning Update

- No new major development/rezoning applications since April 2015
- 2 The Parkway construction (tower) completed Fall 2016, still not fully sold, Post Office still under construction
- 1131 Teron – property up for sale



Community Group Support

- Talked with and formalized support and sponsorship for:
- Continued support for:
 - Sustain Beaverbrook
 - Scouts & Guides
 - Thursday Night Family Group



Sustain Kanata North

- Sponsored by the EnviroCentre and the Ontario Trillium Foundation
- Julie Gourley – local leader
- Focus on sustainable energy, water, food and transportation
- Active community participation
- Additions in 2016
 - Local food and produce in Beaverbrook
 - Home renovation and green energy seminars and audits
 - A major contributor to “Pedal Play” bike rodeo



Beaverbrook Thursday Night Family Group

- Provide events for Children of Young Families in Beaverbrook
 - Playground, Soccer in the Park – late Spring to early Fall
 - Beaverbrook Community Center – late Fall
 - Skating at KBCA sponsored Beaverbrook outdoor rinks – Winter
 - Annual Christmas Party
- Led by Cheryl Meek - formed in 2013, sponsored by KBCA
- Events see 25 to 40 kids and their parents
- Facebook page - Beaverbrook Happenings – 161 members



Proposed Neighborhood Improvements

In Progress

- **Beaverbrook Signs**
 - Steacie location for installation in June
 - Campeau location for installation in Sept

Being Planned

- **Street corner light refurbishment**
- **Looking for more input on improvements for 2017+**



Communication

- Beaverbrook issues featured by CBC radio, TV, CTV local news, Ottawa Citizen, Kanata Kourier
- Web site, mailing list, KBCA Facebook page and Beaverbrook Happenings postings
 - All seeing increased viewing & responses
- Looking for Communications Director & Web/Technology Manager



Community Centre Report

- **Coping with the Elevator Project disruptions – Nov 2015 to April 2016**
 - Some loss of revenue
 - Relocation strategy to ensure our rental clients had alternatives when required – including booking and cost adjustments supported by KBCA
- **Busier with one time events, but looking for more longer term regular clients**
 - Alzheimer's group
 - Possible Art group



Renovations

- **Elevator Project**
 - Problem – no Accessible door opener on 2nd floor for Elevator doors
- **Flooring – replace 2nd floor main room flooring**
- **Post Elevator Project**
 - Renter feedback suggests that lockable onsite storage is a priority over additional Accessibility or general upgrades
 - Currently investigating



Heritage

- **Presentation and walking tour of Beaverbrook for the Heritage Ottawa Sunday Walks Jul 9 2017**
- **City will do a Heritage Study on Beaverbrook – 2018**
 - **Looking for Community Participation – City will be looking for up to 25 people**



Treasurers Report

- Looking for new Treasurer to replace Anthony (Tony) Vantellingen
- Have completed financial process and reporting updates
- Financial Highlights
 - Rental Revenue drop 2015/2016 was more than expected due to Elevator Project extension (6 vs 3 months)
 - KBCA Membership free for all residents
- Financial Plans
 - Securing funding for additional Renovations (more later)

Treasurers Report

In KBCA P&L Format	2016		
	2016 Actual	2016 Budget	Variance
<u>Revenues:</u>			
Community Funding	27,534	27,534	0
Facility Rental (Note 1)	15,262	19,546	-4,284
Total Revenue	42,796	47,080	-4,284
<u>Expenses:</u>			
Community Centre Maintenance (Note 2)	9,555	2,200	7,355
Staffing (Note 3)	18,581	20,800	-2,219
Construction Relocation Expense	568	0	568
Convention or Meeting Expense	80	200	-120
Equipment	150	0	150
Insurance	654	700	-46
Internet	1,522	1,400	122
Donations (Subsidies for Scouts/Guides)	640	0	640
Other Misc Expenses	150	750	-600
Professional Services Fees	0	0	0
Telephone	1,121	1,210	-89
Utilities	6,247	6,500	-253
Outdoor Rink Maintenance	5,088	4,070	1,018
Board Expenditures (Membership Fee Expenses)	275		275
Seasonal/Other Community Events Note 4	34	8,750	-8,716
Community Projects (Note 5)	1,535		1,535
Bank Fees	131	250	-119
Postage & Delivery	45	200	-155
Printing	0	250	-250
Total Expenses	46,375	47,080	-705
Profit (Loss)	-3,579	0	-3,579

Treasurers Report

In KBCA P&L Format	2016 Actual	2017 Budget
<u>Revenues:</u>		
Community Funding	27,534	28,015
Facility Rental	15,262	16,000
Total Revenue	42,796	44,015
<u>Expenses:</u>		
Community Centre Maintenance (Note 1)	9,555	2,300
Building leasehold improvements (Note 2)		7,960
Staffing (Note 3)	18,581	22,100
Construction Relocation Expense	568	0
Convention or Meeting Expense	80	200
Equipment	150	150
Insurance	654	700
Internet	1,522	1,400
Donations (Subsidies for Scouts/Guides)	640	640
Other Misc Expenses	150	150
Telephone	1,121	1,200
Utilities	6,247	6,500
Outdoor Rink Maintenance	5,088	4,200
Board Expenditures (Membership Fee Expenses)	275	300
Seasonal/Other Community Events	34	2,565
Community Projects (Note 4)	1,535	3,000
Bank Fees	131	250
Postage & Delivery	45	150
Printing	0	250
Total Expenses	46,375	54,015
Profit (Loss) (Note 5)	-3,579	-10,000

Treasurers Report

Notes:

1. 2017 has bare minimum maintenance budgeted
2. The 2017 budget include \$10,000 for renovations needed to facility to improve accessibility, electrical work, needed on outlets, wiring and lighting and the addition of changes tenants desire (storage, sinks etc.)
3. Staffing increase includes allowance for marketing assistance for promotional work to encourage usage of the facility and increase general awareness and communication of strategic initiatives of the KBCA.

	2016 Actual	2017 Budget
Maintenance Services (Contract)	14,205	15,000
Marketing (Contract)		1,500
Community Centre Coordinator (Contract)	3,524	4,500
Bookkeeping (Contract)	852	1,100
	<hr/> 18,581	<hr/> 22,100

4. Community projects for 2017 include completion of the signs and several strategic programs identified in 2016.
5. The loss of \$10,000 represents budgeted renovations for leasehold improvements to the facility that will be covered from KBCA "Unrestricted Reserve Funds".

Treasurers Report

Kanata Beaverbrook Community Association

CASH ON HAND

As at December 31, 2016

Bank:

General/Membership Account (130-13)	7,241.58	
Building Account (008-17)	10,890.02	
Save Beaverbrook Account (274-13)	2,109.35	
		20,240.95

Investments: *

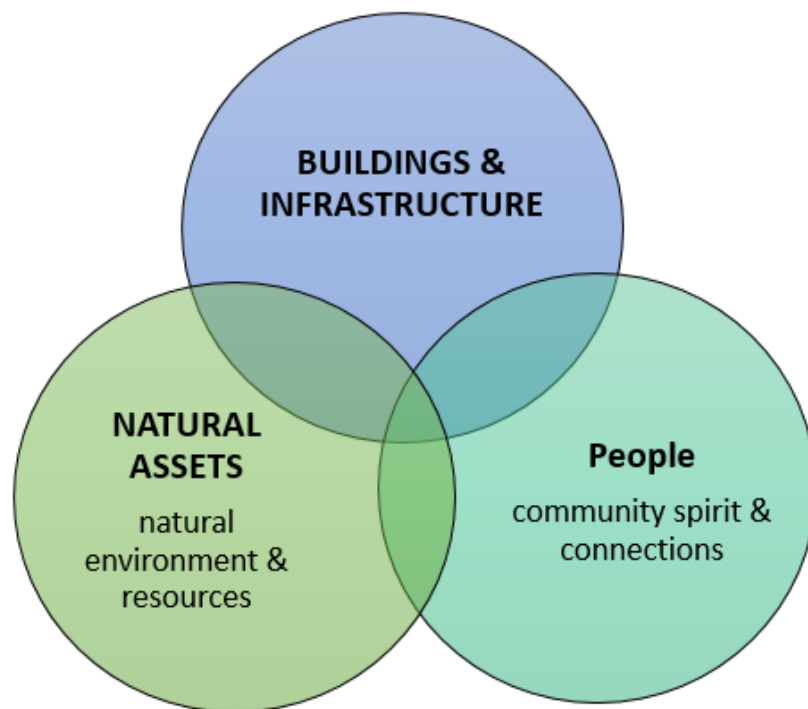
GIC - #15P4J5	5,397.75	
GIC - #131XSG	10,038.93	
GIC - #131XST	10,038.93	
GIC - #131XT9	10,038.93	
GIC - #131XTX	10,038.93	
		45,553.47

TOTAL

65,794.42

KBCA Strategic Review

Elements of a Community



Proposed update of the KBCA Mandate:

Buildings & Infrastructure	People	Natural Assets
Enhance community facilities	Support community groups, events & programs	Promote parks & gardens
Promote complimentary development (Planning)	Coordinate across schools, churches & other community groups	Sustain the "Garden City" concept
Represent community on issues	Promote civic engagement	Greenspace Plan
Recognize neighborhood character	Enable community-wide communication	
Oversee rental of community center		

KBCA Strategic Review

Vision: *Beaverbrook is a vibrant, inclusive, safe and healthy community.*

Mission: *Kanata Beaverbrook Community Association (KBCA) will engage and nurture our community by facilitating programs and events, advocating for issues that matter to residents, and fostering the unique character of Beaverbrook*

Serving: residents, property owners, community groups, project leader, City of Ottawa, institutions.

KBCA Strategic – Purpose of the KBCA

ADVOCATE

Provide a voice for the community & facilitate representation on issues that matter to residents and protects

Beaverbrook's unique characteristics.

- *Update KBCA Bylaws*

FACILITATE & COORDINATE

Provide a trusted and valued forum for launching and delivering programs, projects, and services that benefit the community.

- *Community Condition Survey*
- *Lighted Street Signs*
- *Tree Inventory*
- *Community Building Events*

KBCA Strategic – Purpose of the KBCA

ENGAGE

Foster an individual and collective sense of belonging and commitment to the community.

- *New Residents Package*
- *Community Demographics*
- *Membership/Awareness Drive*

INFORM & COMMUNICATE

Provide a community wide hub for sharing information and building connections.

- *Local Community Services Listing*
- *Communications Strategy*



Community Membership & Awareness

- **Designing Community Handbook/Booklet for publishing this fall**
 - **Primary focus – new residents**
- **Investigating having a local Services listing of**
 - **Activities**
 - **Local Organizations**
 - **(Resident recommended) Services**
 - **...?**



By-Laws - Background

- By-Laws last updated in 1989
- KBCA had very different responsibilities and raison d'être then compared to now
- Kanata was incorporated into City of Ottawa in 2001
- By-Laws did not reflect new reality of how the KBCA fit into the community



By-Laws – Coming Gov't Req'ts

- Ontario's Not-for-Profit Corporations Act, 2010 (ONCA) encourages use of their By-Laws template
- This was used for the drafting of the new KBCA By-Laws



By-Laws – Highlights

- All references to owning and managing property have been removed as KBCA gave up these properties under amalgamation
- All references to managing the community appropriate to pre-amalgamation era have been removed
- Vision, Mission and Purpose of the KBCA as developed since last AGM were added (Section 1.6)
- Requirement to have Directors from each specific cluster of home was relaxed (Section 2.1)



By-Laws – Highlights (cont'd)

- Landlords as Corporate Members have been limited to one vote only vice one per property (Section 1.1 h(c) and 9.7 b)
- Ability of President/Chair to cast an additional vote to break a tie has been removed (Section 3.2 3.6 and 9.6e)
- Reference to a membership fee has been retained although the fee is zero at the moment.
- Use of electronic means to vote at Director's meetings has been expanded to reflect current technology

Beaverbrook Street Signs & Lighting



- 70 originally installed
- 59 remain
- Most could last many years with repair/replace

- KBCA developing & investigating options
 - Replacement
 - Refurbish lit box only
- KBCA discussing options for Funding with City (grants, budget)
- Likely we will need to fundraise



Beaverbrook Demographics

- **Statistics Canada Census (2011). 2016 available Oct 2017**
- **Population 2011: 5,182**
 - **2,500 Male**
 - **2,680 Female**
- **Total dwellings/units: 2,150**

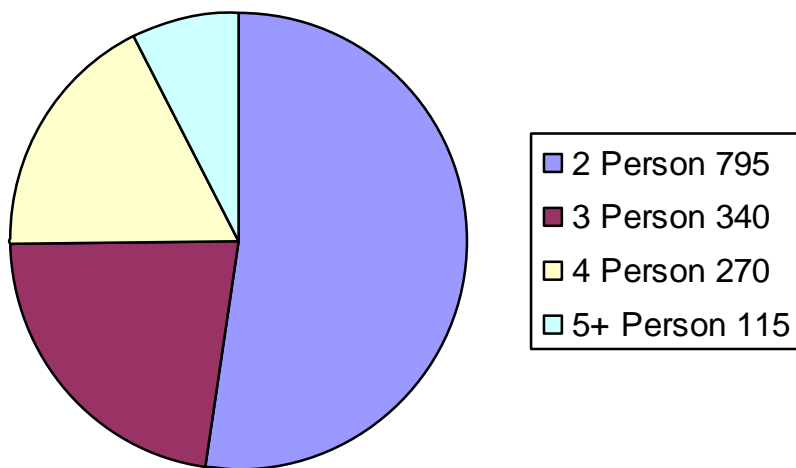
- **Age distribution**
 - **Median age: 45.1**

Age	Count
0-19	1,115
20-29	555
30-39	545
40-49	710
50-59	770
60-69	675
70-79	500
80+	270

Beaverbrook Demographics

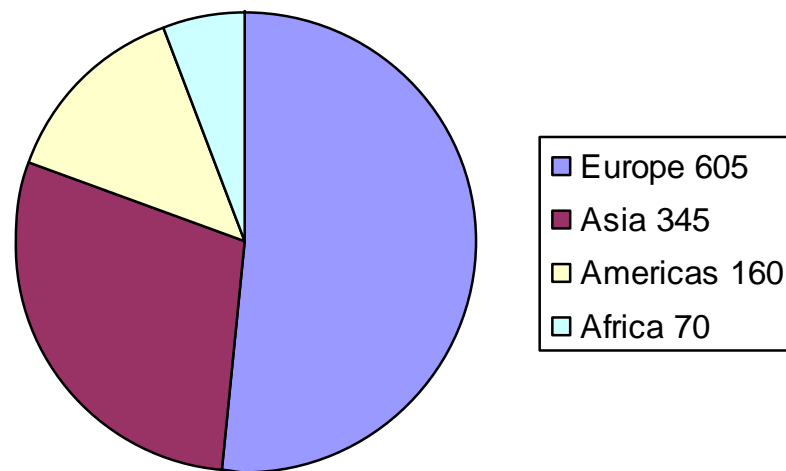
- Families: 1,525
 - Married couples 1,085, 50% with children

Family Size



- Immigration/Origin

Beaverbrook Immigration





Tree Inventory Project

- **Problem**
 - Forest canopy is under pressure (worsened by EAB)
 - Incomplete data about forest resource
 - Limited City resources for trees on private land
- **Solution**
 - Adopt the proven Neighbourwoods methodology
 - Tree assessment course Jun 16-18 (Dr. Andy Kenney)
 - Implement tree inventory using volunteers
 - Foster citizen stewardship
- **Other**
 - Link with City of Ottawa UFMP
 - Collaborate with like-minded groups
 - Implement a sustainable process

Tree Inventory Project



Neighbourwoods

- The first step in developing and implementing ANY forest management plan is to understand the extent and condition of the resource – the urban forest in a community.
- Neighbourwoods Course
 - June 16-18 at Beaverbrook Comm. Centre
 - Hands-on training
 - Train the trainers

Tree Inventory Project



The Neighbourwoods Approach

<http://www.neighbourwoods.org>

- Community-based urban forest inventory
- Developed for use by laypeople
- Consistent, technically correct data
- Comprehensive
- Educational
- **Suitable for stewardship, strategic planning and management**



Tree Inventory Project



Components

Species

Size

Location

Condition



Tree Inventory Project



Condition Attributes

- Defoliation
- Reduced height
- Unbalanced crown
- Weak or yellowing foliage
- Dead or broken branch
- Poor branch attachment
- Lean
- Branch scar
- Trunk scar
- Conk
- Rot or Cavity
- Cracks



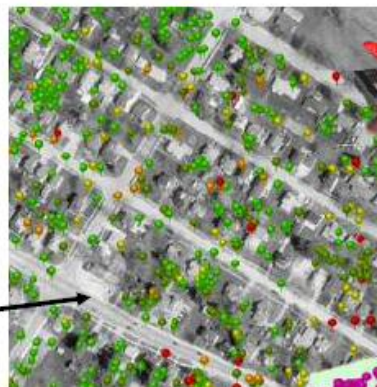
Tree Inventory Project – Use of the Data



Neighbourhoods inventory information supports diverse urban forest stewardship, planning and management needs.



Individual tree



Land Parcel



Neighbourhood



Towns / Neighbourhood clusters



Forestry

- City of Ottawa Urban Forest Management Plan (UFMP) – final version to Council in May
- City Forestry group manages trees on city property not those on private land
- Butternut Recovery Program (Ottawa Stewardship Council & RVCA)
 - Endangered species
 - Part of Ash replacement program
 - KBCA Planting & custodian role – Scouts/Ventures



Ottawa Park Summit

- Held April 22 (Earth Day)
- Hosted by Ecology Ottawa
- Highlights:
 - ‘When Communities get Involved Parks Get Better’
 - Many volunteer organizations participated – various initiatives in Ottawa Parks
 - How the City is organized around parks
 - Park People – Toronto company bringing international solutions to Canada (urban parks)
 - Great networking opportunity.



Plans for 2017+

- **Key issues for 2017 and early 2018**
 - Community Centre - renovations
 - Strategic Planning and resulting projects
 - Tree Inventory/management
 - Community Event “Kits”
- **KBCA and Community Awareness**
 - New Resident Welcome booklet
 - Membership drive (still free!)
 - Local services and organization listings.
- **Neighborhood improvements**
 - Community Signs
 - Lit Street Corner signs



Proposed Slate – KBCA Board & Officers

Nominations for KBCA Board of directors

- President: Neil Thomson
- 1st Vice-President: Rob McAulay
- 2nd Vice-President: David Brown
- 3rd Vice-President: **VACANT**
- Secretary: **VACANT**
- Treasurer: Anthony Vantellingen (part time) – **REPLACEMENT NEEDED**
- Communications & Marketing Director - **NEW**
- Director: Tom Lawson
- Director: Noel McGinnity
- Director: Kevin McCarthy



Election of Board and Officers

Open Positions

- **Director/VP**
- **Communications & Marketing**
- **Secretary**
- **Treasurer – in the next few months**

Additional Nominations or Volunteers?



Adjourned